**Herbert Hoover High School, SAN DIEGO UNIFIED SCHOOL DISTRICT**

**School Site Council (SSC) Meeting**

Meeting Minutes: October 27, 2015

\_X\_\_\_Yes \_\_ \_\_ No **Quorum was met \_X Yes No Interpreter Present**

**Members Present:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Joe Austin, Principal | Kasimu Harley, Classified  | Annalese Turner, Certificated | .Tien Trieu, Certificated | Frank Zavala, Certificated |
| Tristen Cain, Student | Kiana Johnson, Student | Cristobal Navarrette, Student | Delia Contreras, Community M. | Valentina Hernandez, Parent |
|  |  |  |  |  |

**Absent:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Justin Delon, Certificated |  |  |  |  |

Guests: Jeremy Martin, Vice Principal

| Item | **Description/Actions** | **Meeting Summary** |
| --- | --- | --- |
| 1. Call to Order
2. Approval of minutes
 | 1. Kasimu Harley, Chair2. Motion by J. Austin, second by K. Harley, to approve minutes as written. | 1. Meeting was called to order at 2:47 pm2. All in favor, motion approved. |
| Re 3. Budget: 301001. Review Need for ESL Asst. Position
2. Review/adopt site emergency plan
3. Avid Conference Budget Transfer
4. Request for Software for Newcomer Program
5. Counselor budget transfer of payroll expenses
6. ILT members budget transfer of payroll expenses
7. Classified Site Techs budget transfer of payroll expenses
 | 1. Motion by V. Hernandez, Second by A. Turner, to approve the elimination of vacant ESL Asst. Title I -30100 position for the Academic Year 15/16. $45,661.00 Proposed dispersal of funds:

 **1192** Professional Dosev. $5,000, **2281** Childcare $1,000 **2451** Classified $4,000, **1260** Counselor $12,000, **1957** non-classrm tchr $11,500, **5209** local conference $4,000 **4301** Inst. Supply $8,1611. J. Martin provided overview of site emergency plan and requested adoption-Motion by V. Hernandez to approve plan, Second by Zavala.

Motion by V. Hernandez to approve budget items 3-7, Second by T. Trieu1. AVID conference transfer funds from 30100.4301 to 30100.5209 to cover AVID conference held over the summer. $5,650.00
2. $100 for A-Z software license for Newcomer Teachers  budget transfer from 30100.4301 to 30100.5841
3. $12,400 Counselor hrly work on master schedule

From 06100.1260 to 30100.**1260**1. $3,500 ILT members hrly work on Common Core From 06100.1957 to 30100.**1957**
2. $3,200 Site Tech hrly work on master schedule

From 06100.2451 to 30100.**2451** | 1. All in favor, motion approved.

F. Zavala-Requested and SSC members concurred that the ESL Asst. position be discussed during the next budget cycle. 1. All in favor, motion approved
2. All in favor, motion approved
 |
| 4. Informational Item  | Budget 098001. 09800 LCFF Move Andrews .04 from 09800 to 00010 $3,200 approximately
 |  J. Austin provided rationale for change in funding source of teacher position. All in favor – Motion approvedJ. Austin provided a brief training on the roles and responsibilities  of School Site Council members. The SPSA will be reviewed at the November SSC meeting. |
| 5 Other: 1. Elect SSC secretary
2. SSC meeting dates for 2015-16

  | 1. Turner accepted position as SSC Secretary
2. Motion by J, Austin, Second by A. Turner SSC

 Meeting dates on Last Tuesday of the month from  2:45-3:45pm in Parent Center – | 51. Motion approved=Consensus
2. All in favor-Motion Approved
 |
|  6. Public Comment/Round Table |  6. 1. V. Hernandez expressed interest DLAC Representative position for district.2. T. Trieu provided verbal request from B. Morhiem for funding of Library Assistant position3. F. Zavala reaffirmed agreement that the ESL position would be discussed at the next budget cycle. | 6. 1. Item Tabled for discussion later
2. Item will be discussed when a proposal is presented to SSC
3. SSC members confirmed understanding that ESL position would be discussed during next budget cycle.
 |

**Meeting Adjourned at 4:05 p.m.**

**Minutes recorded by Annalese Turner**

Meeting Dates: Tuesdays

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October 27, 2015 November 17, 2015 December 15, 2015

January 26, 2016 February 23, 2016 March 29, 2016

April 26, 2016 May 24, 2016 June 14, 2016